

MINUTES
SOUTH CAROLINA BOARD OF EXAMINERS IN PSYCHOLOGY
WEBEX/TELECONFERENCE BOARD MEETING

Friday, January 10, 2025 – 9:00 a.m.

Board Members Present

Andrea “Andie” Eaton, Psy.D., Chair
David E. Barrett, Ph.D., Vice Chair
Claire Phillips, Psy.D., Member
Mary-Catherine M. Riner, Ph.D., Member
Amanda J. Cleveland, Ph.D., Member

Absent Members

Marjorie G. Cloninger, Ph.D., Member

SCLLR Staff Members Present

Megan Flannery, Advice Counsel
April Howe, Office of Investigations
Renee Dash, Office of Investigations
Roxane Tran, Office of Disciplinary Counsel
Jon Rayle, Office of Investigations
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Present

Katherine Boone, Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners in Psychology, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Meeting Called to Order

Dr. Andrea “Andie” Eaton, Psy.D., Chair, called the meeting to order at 9:00 a.m.

Approval of the Agenda

MOTION

On the motion of Dr. Barrett, seconded by Dr. Riner, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

On the motion of Dr. Phillips, seconded by Dr. Barrett, the board voted unanimously to approve the absence of Dr. Cloninger. The motion passed.

Approval of the Minutes – September 13, 2024

MOTION

On the motion of Dr. Riner, seconded by Dr. Barrett, the board voted unanimously in favor to approve the September 13, 2024 minutes. The motion passed.

Chair Remarks:

Dr. Eaton addressed the board.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE - Information Only) – April Howe

Ms. Howe, presented the OIE and statistical report as information only to the board.

Investigative Review Committee (IRC Information) – April Howe, Office of Investigations presented the board with one (1) dismissal and two (2) formal complaints.

MOTION

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the one (1) case. The motion passed.

MOTION

On the motion of Dr. Riner, seconded by Dr. Barrett, the board voted unanimously in favor to accept the IRC recommendations for the two (2) formal complaints. The motion passed.

Office of Disciplinary Counsel Report (ODC – Information Only) – April Howe

Ms. Howe, presented the “ODC” report as information only to the board.

Board Executive Reports/Remarks – Pam Dunkin

Mrs. Dunkin presented the following items below to the board for informational purposes only.

- Finance Report
- CE Broker Report: A representative from Continuing Education (CE) Broker will be invited by Ms. Dunkin to attend the next upcoming board meeting and review the “Audit Process” with the board.
- 2025 New Mileage Rate
- 2025 Statement of Economic Interest Reports: Ms. Dunkin reminded the board that the deadline to file is March 30, 2025. Email reminders will also be sent to all board members.
- Eblast on New Regulations Effective May 24, 2024
- Review List of New Licensees (9/5/24 – 1/2/2025)
- Number of Active Credentials as of 1/2/2025

New Business

Board Member Reports: The Association of State and Provincial Psychology Boards (ASPPB) 64th Annual Meeting: Dallas, Texas, October 30, 2024 to November 3, 2024

Dr. Cleveland and Ms. Flannery addressed the board regarding the ASPPB 64th Annual Meeting. Ms. Dunkin made note to the board that the Health and Wellness Program Manager, Theresa Brown attended the meeting also.

Upcoming Travel Meetings – Vote on Attendees:

- 2025 South Carolina Psychological Association (SCPA) Annual Spring Conference: Columbia, SC - March 14-15, 2025

The board discussed the SCPA Annual Spring Conference and two (2) board members, two (2) staff members and advice counsel can attend the SCPA Annual Spring Conference. Dr. Eaton and Ms. Dunkin will attend.

MOTION

On the motion of Dr. Cleveland, seconded by Dr. Phillips, the board voted unanimously in favor to tentatively change the next scheduled board meeting date of March 14, 2025 to April 4, 2025, pending confirmation that a quorum will be met. Ms. Dunkin will follow-up with all board members by Friday, January 17, 2025. If it is determined that a quorum will not be met for the tentative board meeting date April 4, 2025 then the next board meeting date will revert back to March 14, 2025. The motion passed.

- 2025 The Association of State and Provincial Psychology Boards (ASPPB) Mid-Year Meeting: April 24-27, 2025, Montreal, Quebec, Canada
- 2025 The Association of State and Provincial Psychology Boards (ASPPB) Annual Meeting: October 22-26, 2025, Saint Louis, MO

MOTION

On the motion of Dr. Cleveland, seconded by Dr. Phillips, the board voted unanimously in favor to approve two (2) board members, two (2) staff members or investigators and advice counsel to attend the 2025 ASPPB Mid-Year and Annual Meetings. The motion passed.

Discussion: Expert Reviewers – April Howe, Office of Investigations and Enforcement

Ms. Howe, addressed the board regarding expert reviewers.

Ms. Dunkin, will prepare a list of recommendations for the board to review and provided one name to the Board Chair.

The board will vote on the selected two (2) expert reviewers at the next scheduled board meeting.

MOTION

On the motion of Dr. Riner and Dr. Phillips, seconded by Dr. Barrett, the board voted unanimously to add two (2) expert reviewers. The motion passed.

Public Comments - None

Adjournment

MOTION

On the motion of Dr. Phillips, and seconded by Dr. Barrett the board adjourned. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 10:00 a.m.